

Do you want to recruit an Apprentice?

Do you know where to start?

The first port of call would be your CSkills office and your
Apprentice Officer

Is the individual
registered on an App
Scheme?

Yes

No

Have they passed the
entrance exam?

Is the training provider an
approved work-based
provider?

Yes –
then
cskills
grants
paid

No –
cskills
grants
not paid

Don't know
– check
with Cskills
Ap Officer

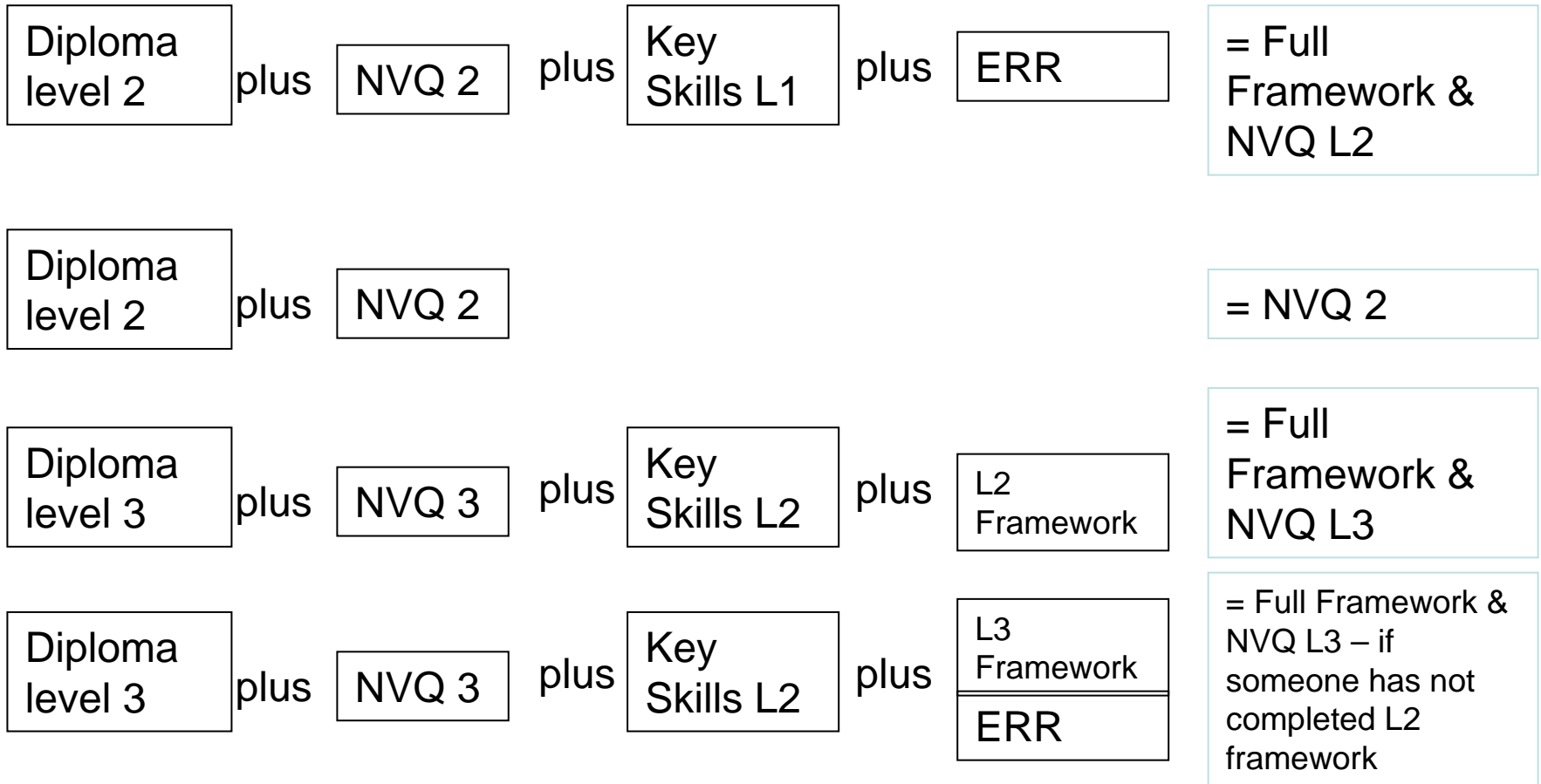
Register with bconstructive or
contact an Apprentice Officer

Benefits of using a Cskills Apprentice.....

All paperwork and grants sorted automatically – CAS
deeds signed and returned and this triggers grant
payment

Apprentices are supported by a dedicated Apprentice
Officer

Full attendance and achievement grants available



To receive the full attendance and achievement grants apprentices must be working towards a full framework – Cskills managing agency apprentices only count to our targets.

In scope companies employing electricians and plumbers on a full framework can get full grants but need to complete a YNET form

Dependant on the individual some of the above may differ so it is important you speak to an Apprentice Officer: **Mike Wright 07720 037212 or Dave Briggs 07795 332266**

Apprenticeships 2010

Apprenticeship Routes

Route	Criteria	Benefits
Traditional	Initial 2 year programme aimed at applicants who have no prior learning. Incorporates block or day release at college with periods working on site interspersed. Apprentices can progress to Advanced Apprenticeship for a further year.	Full Apprenticeship Grants totalling £9,820 over 3 years available (Commitment Grant, Quarterly Attendance Grant, Achievement Grant) as detailed on CSkills website. Employers able to “shape” apprentice from day one
Pathway to Construction (PTC) – PILOT	1-2 year programme aimed at applicants who are currently undertaking the first year of a full time course at college. Employers can be matched with applicants during year one for up to 16 weeks work experience with a view to full employment during year 2. Apprentices would need to be released back to college during year 2 on block or day release in order to complete their Technical Certificate. Apprentices successfully completing their apprenticeship framework through this route can be considered for Traditional Advanced Apprenticeship	£65 per week available to employers for work experience with £2,000 attendance grant and up to £2,250 achievement grant in year 2. Opportunity to establish relationship with applicant during work experience periods before committing to employment. Apprenticeship should be completed approximately within one year of full employment
Displaced Apprentice	Remainder of programme ALL TRADES for an apprentice who has been displaced. Apprentice must have been registered with the Apprenticeship Matching Service.	Remainder of Apprenticeship Grants Opportunity to take an Apprentice who is part trained

All grants are subject to change and full criteria and benefits should be discussed with a ConstructionSkills apprenticeship officer. Terms and Conditions apply for all routes. Prior learning of any applicant could affect which route the apprenticeship will take.